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FOIAb3b

1. Definition of Reference Service:

A reference service is understood to be an organization (Office, division, etc.) which maintains files of materials expressly designed to be made available on call to analysts or other consumers.

2. FDB:

a. The exploitation and translation services of FDB are not reference services.

b. The consolidated transliteration survey of FDB is a reference service.

c. It is recommended that the CTS remain an integral part of FDB. This recommendation is based on the point of view that FDB is by far the greatest consumer of the CTS and it is a necessary tool of FDB in the fulfilling of the coordinating responsibilities.

d. When the new building is occupied, the CTS would be physically adjacent to the OCR reference service.

e. Therefore, FDB should not be transferred to OCR.

Map Library, OCR:

a. The Map Library is basically a reference service.

b. It is recommended that the Map Library, although basically a reference service, should remain an integral part of OCR. The reasons for this conclusion are:

1. Major consumer of the Map Library services is the Geographic Area of OCR.

2. The technical qualifications of the personnel in the Geographic Area of OCR materially assist the Map Library, providing

3. Maps are ~~an~~ essential tool of geographic research, ~~the~~ professional ~~int.~~ of the ~~their~~ collection, procurement, cataloging and indexing and ultimate use are integral parts of a professional unit.